

Message

From: Bucholtz, Paul (DEQ) [BUCHOLTZP@michigan.gov]
Sent: 3/12/2015 12:56:35 PM
To: Bruce Merchant [bemerchant@gmail.com]; Russell, Diane [russell.diane@epa.gov]
CC: Berkoff, Michael [berkoff.michael@epa.gov]; Hatton, Marc [Hattonm@kalamazoocity.org]
Subject: RE: Follow Up on Contact Information, etc....

Folks,

Got a call from City of St Joe. We are getting booted from the big room. Will the 6 person room work? or should I call TSC.

I'm thinking we can squeeze in the smaller room in St Joe...

From: Bruce Merchant [mailto:bemerchant@gmail.com]
Sent: Wednesday, March 11, 2015 11:12 AM
To: Russell, Diane
Cc: Berkoff, Michael; Bucholtz, Paul (DEQ); Hatton, Marc
Subject: Follow Up on Contact Information, etc....

Hi (again) Diane -

I've found out some information on reserving a room (gymnasium or cafeteria) at Washington Writer's Academy on Portage Road. This information (from the Executive Assistant in the City Manager's Office) is detailed below:

It is quite a process to get a room at KPS. It will take a minimum of two week to process, mostly likely longer, especially with Spring Break.

1. Application to be requested. I tried to expedite a bit -- it will be sent here - you can send to EPA 2. The application is a four part form -- the completed form can be delivered in person to Theresa Jacobson at Old Central - The application requires specifics -- such as which space, date, time.

3. During this process, they will confirm space and date.

4. The gym/cafeteria are the only space that would lend to the capacity of 100 ppl

Contact Person:

Theresa Jacobson

269.337.0446

Washington Writers Academy

269.337.0770

I also have some additional contact information.

The Chairperson of the City's Environmental Concerns Committee (ECC) is James Jeakle. His email is: jjeakle@hotmail.com

We also like to keep the CEO of Goodwill Industries on Alcott Street (adjacent to the Allied Landfill Site) informed of developments. His name is:

John Dillworth (email: jdillworth@goodwillswmi.org)

I have the CMO's Executive Assistant also looking into the availability of the Salvation Army Building on Burdick Street.

Bruce